



Suggested Agenda for First Meeting

- I. **Opening**
 - a. Welcome
 - i. Brief recap of initial meeting
 - ii. Why we're all here reminder (based off exercise in exploratory meeting)
 - b. Intros
 - c. Reflection: Margaret Meade quote re: community change
 - d. Purpose of the meeting: explain how this group will function, talk about our goal as a group and figure out next steps to achieve that goal
- II. **Training:** How we recommend running meetings – based on previous experiences and successes. We recommend you try this model first – if you don't like it after a few meetings, you can change things up.
 - a. Planning team for each meeting (2 people)
 - i. plan and run meeting
 - ii. meet prior to group meeting for ½ hour to plan agenda and call contact list for turn out
 - iii. rotate who is on planning team each meeting
 - b. meet biweekly to weekly, more meetings in the two weeks before action
- III. **Next meeting/new planning team**
- IV. **Evaluation** – using +/-Δ comments

Adjourn